

Minutes of the Annual Meeting of Great Lumley Parish Council

Held Tuesday 18th May 2021 at 6.30 pm
Main Hall, Great Lumley Community Centre

Present:

Cllr Alan Bell (Chairman)	Cllr Gary Brown
Cllr Neil Bains	Cllr Tim Robson
Cllr Hyleen Wood	Cllr Peter Brown
Cllr Hayley McAllister	Cllr Carol McAllister
Cllr Jeremy Whiting	Cllr Phil Heaviside
Cllr Gary Brown	

In Attendance:

Miss F Ford (Clerk) & Members of the public

1. Election of Chairman and Vice Chairman

The following nominations for Chairman were proposed and voted as follows:

Cllr Alan Bell – Proposer Cllr Hyleen Wood, Seconder Cllr Tim Robson	7
Cllr Joan Robson – Proposer Cllr Joan Robson, Seconder Cllr Peter Brown	2

Cllr Alan Bell was appointed as the Chairman.

The following nominations for Vice Chairman were proposed and voted as follows:

Cllr Joan Robson – Proposer Cllr Jeremy Whiting, Seconder Cllr Peter Brown	2
Cllr Phil Heaviside – Proposed Cllr Alan Bell, Seconder	7

Cllr Phil Heaviside was appointed as the Vice Chairman

2. Apologies

There were no apologies received.

3. Representatives on Outside Bodies

The following representatives were appointed as follows:

- Smiths Hospital Charity – Cllr Tim Robson
- Chester le Street CDALC – Cllr Phil Heaviside
- Allotment Association – Cllr Neil Bains

4. Police Liaison Report

There was no police report available but it was noted there had been fires in the bins and open areas of the Millennium Green. It was also noted a local person had been issued with a £10k fine for organising a balloon release in lockdown.

5. Declarations of Interest

There were no declarations of interest

6. Public Comments

- **Toddler Group** – The group would like to pilot using the Bowling Green from June, which was agreed. Clerk to ensure the access is Covid compliant and the necessary risk assessment and public liability insurance are in place.

7. Minutes from the previous meeting

It was noted Item 4 Minutes from Previous Minutes – Item 7 regarding Cllr Pirrie's statement was discussed in private and members of the public were excluded for this item.

A member of the public interrupted at that point and was advised he should speak to the Clerk at the end of the meeting.

The Clerk advised that, the statement needed to be updated following a conversation with former Councillor Ray Pirrie. Clerk to speak to CDALC regarding how best to reflect the statement and/or updated statement in the minutes.

The minutes were agreed as a true record with the exception of Item 4.

8. Matters arising from the minutes

The following items were discussed:

- **Smiths Arms** – It was noted the planning application had been refused.
- **View of Views** – Cllr Robson advised the artist had confirmed it was unrepairable. It was agreed to liaise with the artist for a quote on a new piece.
- **Football Fields** – Clerk to obtain quotes and liaise with Millennium Green Trustees regarding a joint contract. Cllr Gary Brown advised he is in the process of obtaining 2 quotes.
- **Play park** – Speak to DCC regarding a temporary replacement surface.
- It was noted Cllr Bell has suggested a meeting with the Millennium Green Trustees regarding asb.
- **Alarm Maintenance Contract** – Clerk to set up a new maintenance contract.
- **Football Fixtures** – It was noted these had been passed to the Clerk. As part of the hire agreement the Football teams had been asked to provide stewards to control the cars in the Worcester Close area, however Cllr Gary Brown advised the football teams are unable to provide this.

A member of the public interrupted at that point and was advised he should speak to the Clerk at the end of the meeting.

9. Community Centre

- **Asset Transfer** – It was noted a DCC report had been prepared and agreed by Corporate Property and Land Board. It will then be considered at Corporate Management Team and Member Officer Working Group on 23rd June 2021
- **Phased Opening of the Community Centre** – This will be discussed at a working group meeting.
- **Covid Compliance Check** – The Clerk advised DCC have visited the Community Centre and compliance information needs to be sent through.
- **Disposal of Items no longer required, including items stored in the Centre** – It was agreed Cllr Hyleen Wood would lead on sorting through items to dispose of.
- **Establish a Community Centre Sub Group** – Clerk to arrange for 25th May 2021. It was then agreed to defer the following items to the Sub Group meeting:
 - CIO discussion
 - Reengaging with the public
 - Boxing club and missing equipment

10. Durham Area Youth Provision

It was agreed for the provision to commence asap. The youth workers will work 1.5 hours on a Friday evening from 5pm.

11. Foodbank

A discussion took place regarding the request to run the foodbank from the Community Centre. It was agreed the café area could be used. It was noted that a current food hygiene certificate will need to be in place.

12. Future Parish Council Meetings

A discussion took place regarding live streaming future meetings and it was agreed. It was felt You Tube would be the best platform to use. Cllr Neil Baines to explore what type of equipment is needed and the cost.

13. Accounts

This item was deferred to the next meeting as the Clerk does not yet have access to the bank accounts. The current signatories are Cllr Joan Robson, Cllr Jeremy Whiting. It was agreed to add Cllr Tim Robson, Cllr Alan Bell and Cllr Phil Heaviside.

14. Correspondence

The Clerk advised she had forwarded various emails to Councillors over the past couple of weeks and would continue to do so.

15. Planning Applications

There were no planning applications to consider.

16. Matters for Information

The following items were noted:

- It was noted there are issues with cars reversing on the main road when either at the Co-op or shops. Cllr Bell advised he had met with highways, however as it was approved as part of the planning permission, it currently could not be changed. They did advise that slow signs could be placed on the road.
- Councillor Vacancy – The Clerk advised that as one person had not taken up their position, a notice had been placed in the Notice Board advising on the next steps.

The following items to be placed on the June agenda:

- Installing a bollard at the side of the Community Centre
- Paying for the water supply at Christchurch
- Providing a flowerbed in Castle Dene
- Reporting mechanisms sheet – Clerk to prepare one
- PC social media page
- Current FB pages and requesting passwords

14. Date and Time of Next Meeting

The next meetings will be held as follows:

Sub Group Meeting – 25th May at 6.30 via Zoom

Annual Parish Meeting – 1st June at 6.30 pm in the Community Centre

Monthly Parish Council Meeting – 1st June directly after the Annual Parish Meeting.

Signed Chair _____ Date: 1st June 2021