

Monthly Meeting of Great Lumley Parish Council

Held on Tuesday 4th June 2024 at 6.30pm
Great Lumley Community Centre

Present:

Cllr Phil Heaviside (Chair)

Cllr Tim Robson

Cllr Jeremy Whiting

Ian Heaviside (Parish Clerk)

Cllr Alan Bell

Cllr Norman Foster

Cllr Peter Brown

1.	Apologies Apologies for absence were received from, Cllr Anne Lambton, Cllr Carol McAllister, Cllr Neil Bains & Cllr Mhairi Pugh
2.	Declarations of Interest Cllr Jeremy Whiting item 6.1
3.	Public comments There were no public comments
4.	Minutes of the last meeting Minutes from the previous meeting held on 7 th May 2024 were agreed and signed.
5.	Matters arising from the minutes There were no matters arising
6.	Environment and Community 6.1 Millennium Green – Minimal progress has been made towards a solution to the leasing arrangements with the MG Trust. It was agreed that unless significant progress towards a resolution is made before the July PC meeting than a motion will be tabled to potentially terminate the lease with the Trust and for the Parish Council to take over the management of this area. 6.2 Festival 2024 – Some issues have been experienced with the Safety Advisor Group regarding Risk Assessments etc. These will be ironed out over the coming weeks. A Temporary Event Notice will be required for the regulated entertainment portion of the event and Cllr Tim Robson will apply for this The Parish Councils insurance will cover the Public Liability as the event is being run by the Parish on Parish Land. 6.3 Letter Head and Logo – Ongoing 6.4 Millennium Green Play Area Improvements This project is on hold until further progress has been made with the MG Trust and clarity has been sought from Natural England on constraints on this area.
7.	Community Centre 7.1 Groups – No changes to groups. Parish Clerk has been covering the Ways to Wellness Group as they had an issue with lone working arrangements.

	<p>7.2 Asset Transfer –There have been a new host of issues over the past month relating to permitted use of the Centre and DCC trying to add further restrictions to what we can use the Centre for. These have now been resolved and the transfer documents are being prepared for signature week commencing 17th June 2024</p>
8	<p>Accounts - Summary of Income and Expenditure</p> <p>8.1 Please refer to attached Appendix A for Income and Expenditure</p> <p>8.2 The Internal Audit Report was considered. It was agreed that we would not require a debit card for Parish Clerk purchases but would consider alternative arrangements to ensure we could claim the VAT back on minor purchases</p> <p>8.3 To consider the fitness of purpose of the current Standing Orders – It was resolved that the Standing Order remained fit for purpose however they may need a review at some point in the future</p> <p>8.4 The Financial Risk Assessment was presented and accepted</p> <p>8.5 The arrangements for public rights of access to the Councils accounts will run for the statutory 30 working days from 3rd June 2024 until 12th July 2024. During this period any elector may make an appointment to view all invoices and financial records for the year ending 31st March 2024</p> <p>8.6 The annual financial statement was considered, approved and signed</p>
9	<p>Personnel Sub Committee</p> <p>It was resolved that a person specification and job advert be drawn up to advertise for a Centre Manager</p> <p>The Parish Clerk will obtain a quote to carry out the cleaning works the caretaker did as an interim measure</p>
10.	<p>Councillor Reports – to receive updates on specific areas of responsibility:</p> <p>Issues with graveyard maintenance have been reported</p> <p>Crime and ASB are at a low level at present</p> <p>Replacement Wooden Sculpture “View of Views” LH Chainsaw Sculptures were paid to produce a replacement sculpture in December 2021 however have never produced the goods despite many reminders and telephone discussions. The company is now not returning calls. It was resolved to send a notice before action to either produce the sculpture or to recover our costs.</p>
11.	<p>Planning applications</p> <p>There were no planning applications to note</p>
12.	<p>Correspondence</p> <p>Various e mails re asset transfer from Solicitor</p> <p>Email from DCC informing that no one had called for an election to fill the two vacancies and that we could proceed to co-option</p> <p>Community Building Decarbonisation Fund application</p>
13.	<p>Matters for information</p> <p>It was resolved that the Parish would not hold a meeting in August. Should there be anything of pressing importance an extraordinary meeting would be held.</p>
14.	<p>Next meeting</p> <p>Tuesday 2nd July 2024 at 1830 hrs</p>

Signed:

Date:

Councillor

Great Lumley Parish Council