

Monthly Meeting of Great Lumley Parish Council

6.30 pm

Tuesday 3rd August 2021 in the Main Hall
Great Lumley Community Centre

You are summoned to attend the above-mentioned meeting of the Parish Council.

AGENDA

1. Welcome and Apologies

To record and accept any apologies for absence.

2. Declarations of Interest

To note any declarations of interest from members of the Council, in items on the agenda

3. Public comments

To allow any members of the public, to speak to the meeting (maximum 15 minutes, 5 minutes per person maximum)

4. Minutes of the last meeting (*attached*)

To agree and sign as a correct record, the minutes of the previous meeting held on 13th July 2021.

5. Matters arising from the minutes

To discuss any matters arising from the minutes, which do not appear elsewhere on the agenda

6. Environment and Community

To discuss and make decisions (if appropriate) on the following:

- 6.1 **Remembrance Day** – Poppies around the Village (standard item)
- 6.2 **Speeding Cars** – To receive an update following Julys meeting and receive details on the cost of a speed monitor (Cllr Tim Robson)
- 6.3 **View of Views** – Receive an update on the proposal (Cllr Alan Bell)
- 6.4 **Football Fields** – Receive an update on booking, maintenance and payments process (Cllr Gary Brown and Fiona Ford)
- 6.5 **Small Grants Application** – Keep Great Lumley Tidy – receive details on the grant application and monitoring process (Cllr Phil Heaviside and Fiona Ford)
- 6.6 **AAP Funding** – Positive Projects for Young People – receive details on the grant application and monitoring process (Fiona Ford)
- 6.7 **Fish and Chip Van** – Receive details on the proposal (Cllr Gary Brown)
- 6.8 **Young People's Forum** – Receive details on the process to establish a Young Peoples Forum (Cllr Anne Lambton)
- 6.9 **Councillor Surgeries** - Receive details on the process for running Councillor Surgeries (Cllr Anne Lambton)

7. Council Policies (*to follow*)

Receive details on the policies to be adopted/updated over the forthcoming months (Fiona Ford)

8. Community Centre

To discuss progress with asset transfer and undertake the following

- 8.1 **Community Consultation (*attached*)** - Receive a report on the proposed community consultation, and make a decision on the proposed routes and agree a budget (Cllr Neil Bains and Fiona Ford)
- 8.2 **License to Occupy (*to follow*)** - Receive an options report on alternative arrangements for a license to occupy and make a decision on the most appropriate route (Cllr Phil Heaviside)
- 8.3 **Gym Proposal** – Receive an update on current position.
- 8.4 **Community Centre Room Booking Policy and Procedures (*attached*)** - Receive the Room Booking Policy and procedures (Cllr Hyleen Wood and Cllr Carol McAllister)
- 8.5 **Community Centre Business Plan** - Agree the process to update the Community Centre Business Plan (Cllr Carol McAllister)

9. Accounts

To undertake the following:

- 9.1 Receive details of accounts and agree expenditure.
- 9.2 Agree and sign the Lloyds Bank Resolution Form to close the two Lloyds Bank accounts

10. Personnel Sub Committee

- 10.1 **Terms of Reference (*attached*)** - Receive and make a decision on the updated Terms of Reference. (Cllr Carol McAllister)
- 10.2 **CILCA (*attached*)** - Receive details on Certification in Local Council Administration (CILCA) training (Fiona Ford)

11 Correspondence

To receive details of correspondence received since the last meeting

12. Matters for information

To **note** any information, and matters for discussion at the next meeting:

- Forward plan detailing standard agenda items throughout the year.
- Christmas Tree

13. Next meeting

To confirm the date and time of the next meeting – Tuesday 7th September 2021 at 6.30 pm

Signed
27th July 2021



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