

Minutes of the Monthly Meeting of Great Lumley Parish Council

Held Tuesday 3rd August 2021 at 6.30 pm
Main Hall, Great Lumley Community Centre

Present:

Cllr Alan Bell (Chairman)
Cllr Phil Heaviside
Cllr Carol McAllister
Cllr Hayley McAllister
Cllr Peter Brown

Cllr Neil Bains
Cllr Hyleen Wood
Cllr Jeremy Whiting
Cllr Anne Lambton
Cllr Tim Robson

In Attendance:

Miss F Ford (Clerk) and members of the public

Cllr Peter Brown advised that Richie Court had passed away and a minute's silence was held to remember him.

1. Apologies

Apologies for absence were submitted from Cllr Gary Brown.

2. Declarations of Interest

There were no declarations of interest.

3. Public Comments

A member of the public noted that the minutes silence was respectful.

4. Minutes from the previous meeting

The minutes from the 31st July 2021 were accepted with the following amendment:

Item 13 – Clerk's probationary period was extended to 31st August 2021.

5. Matters arising from the minutes

Craft Fair – There will be 36 stalls all with their own public liability insurance. It was agreed vehicles can drive onto the field to load and unload. Cllr Tim Robson will prepare the risk assessment and liaise with the police and DCC, if an event management plan is needed Cllr Robson will also produce this. It was noted all stalls need to remove their own rubbish. It was noted that one stall will be selling alcohol, Cllr Robson advised she needs to submit the form stating the alcohol for her stall only.

A discussion then took place regarding a Christmas Craft Fair. To be discussed at the next meeting.

6. Environment and Community

6.1 Remembrance Day – All information has been submitted to the Co-op, the grant will be approximately £250.

6.2 Speeding Cars – Cllr Robson advised that a Community Speed Watch had taken place, there was only 3 people over 30 so no further action was taken. A discussion took place regarding a fixed speed monitor, however it was noted the costs are approximately £10,000.

6.3 View of Views – No progress

6.4 Football Fields – The Clerk advised she had met DCC along with Cllr Gary Brown and the advised that a formal agreement to cut the football fields needs to be put in place. The costs could be approximately £7,000/£8,000 against £2,500 income. The Clerk will be pulling together a spec for DCC to produce a price.

6.5 Small Grants application

It was noted that Cllr Heaviside had submitted a funding application for litter picking equipment. The total cost is £440.66 (including VAT) the grant is for £367.22 as the Parish Council will pay and claim the VAT back.

6.6 AAP funding

It was noted the funding to cover the Youth Workers requires a quarterly monitoring form completing. Clerk to liaise with the youth workers to complete the form.

6.7 Fish and Chip Van

Deferred to next meeting.

6.8 Young Peoples Forum

It was agreed to liaise with Durham Area Youth Service to obtain some ideas on the process. Also advertise the information on facebook and flyers throughout the village.

6.9 Councillor Surgeries

A discussion took place, and it was agreed to establish a face to face surgery at 5.30 pm before the Parish Council monthly meetings. It was also agreed to hold Zoom meetings fortnightly, meaning there are three opportunities a month for residents to engage with the Parish Council.

The first surgery to be held at 5.30 pm on Tuesday 7th September 2021.

7. Council Policies

To follow

8. Community Centre

8.1 Consultation

Cllr Bains and the Clerk presented the proposed route to undertake the consultation. The report and process was then agreed.

8.2 Licence to Occupy

Cllr Phil Heaviside advised he had circulated Articles of Association for the CIC. If the CIC was to fold any assets could be passed across to Great Lumley Methodist Church. As the process to appoint the Directors still needs to be agreed, a working group meeting would explore that further.

8.3 Gym Proposal

Cllr McAllister advised she was awaiting the responses to the proposal previously circulated.

8.4 Community Centre Room Booking and Hire Form

Cllr Wood presented various documents associated with room booking, which were agreed.

8.5 Community Centre Business Plan

It was noted the Business Plan needs to be updated and the findings from the Community Consultation will help inform it.

9. Accounts

The August accounts will follow. The Clerk presented a form to close the Lloyds Bank account, which was signed by Cllr Bell and the Clerk.

10. Personnel Sub Committee

The Terms of Reference were agreed. The Clerk presented details of CILCA.

11. Correspondence

As per the emails throughout the month.

12. Matters for Information

It was noted that a few people had complained about the smell of farmers spreading muck.

13. Date and Time of Next Meeting

The next meeting will be held on 7th September 2021, 6.30 pm in the Community Centre.

The meeting closed at 8.15 pm

Signed Chair _____ Date: 7th September 2021