

GREAT LUMLEY PARISH COUNCIL

Minutes of the Council Meeting held at Great Lumley Community Centre
Tuesday 1st September 2020

- 1 Present

Cllr Richie Court (Chair) Cllr Joan Robson Cllr Phil Heaviside Cllr Tim Robson Cllr Audrey Willis Cllr Lian Court	Cllr Ray Pirrie Cllr Jeremy Whiting Ian Heaviside (Clerk) 1 members of the public
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- 2 Declaration of Interests

There were no declarations of interest

- 3 Public comments

Question—Can the PC explore options to create off road parking on old football fields off Cambridge Drive due to current parking problems. Parking is difficult particularly at the entrances to roads off CD. Cllr Bell to meeting Highways on 3/9/20 to discuss potential of yellow lines in worst areas with an option to looking at off road parking.

Cllr Willis has asked DCC whether funding for options could be made available, awaiting response.

It was suggested that the Clubs using the fields should have stewards on the day to direct people where not to park which would help ease the problem

Question – Can the PC explore options to open up overflow car park to rear of former Post Office. Chair explained that we didn't have enough cash to cover the costs in the short term before the main refurbishment works were carried out.

Clerk to circulate approximate costs of bringing these works forward

- 4 Police Liaison Report

No police Report was submitted however it was reported that there was a lot of broken glass around the village particularly Millennium Green area and Lincoln Walk, both of which reported to DCC.

Fly Tipping continues to be an issue and is reported every incident when brought to the Councils attention

- 5 Minutes

The minutes of the meetings held on 4th August 2020 and 17th August 2020 were accepted as a true record with amendments

4/5/20 Potential Gym opening Hours 3 pm till 8 pm Monday to Friday not as minuted

17/8/20 Grass cutting to bowling green will be reviewed at the end of the year

List of duties and equipment of the clerk to be appended to the minutes and an answer to the telephone question which was this matter had been discussed previously and could not be reintroduced under Standing order provisions

- 6 Matters Arising Changes to licensing arrangements for football pitches – still awaiting information from DCC regarding cost to cut the fields per year.
- Condemning of Sports Pavilion – Cllr Willis informed that the whole pavilion was not condemned as previously stated but only a part of it which is currently locked off. Football stuff can be retained if it makes it easier for them
- Reopening of Play Area – difficulties are being experienced in getting anyone to price the remedial works to the play area
- Durham County Rehab Company (Probation) 5 calls made over the past month none answered – no further action
- Cutting back PROW – Phil Loveday asked for quote, nothing received as yet
- Public Seating Clerk has emailed DCC awaiting response
- Newsletter – will be distributed in the next few weeks
- 7 Environment and Community Purchase of additional pads for defibrillator – Cost is £31.00 per set plus postage. Resolved to purchase 2 sets
- 8 Accounts The following payments were drawn on the Parish Councils Account since the last meeting:
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|--------------|---------------------|--------------|----------|
| Expenditures | Virgin Media | Direct Debit | £38.40 |
| | Chubb | Transfer | £153.14 |
| | DCC Bus Rates | Direct Debit | £1107.00 |
| | Clerk Wages | Transfer | £756.60 |
| | Clerk Expenses | Transfer | £153.14 |
| Income | G Hall – Pitch Hire | Transfer | £40.00 |
- Mobile Phone contract change over from 27th August reduced from £10.25 to £6.50 per month
- Home Working Allowance payment – The clerk mentioned that within his employment contract there was a section itemising that a working from home allowance should be paid as part of the employment package. This amount has not been claimed in the past as he was unaware. Matter to be discussed by employment sub group (Chair / Vice Chair)
- There have been some difficulties with the online banking authorisations and it was suggested that we may need an additional signatory. It was resolved to recruit a new signatory and report to the next meeting
- 9 Correspondence As contained in the distributed correspondence Log
- 10 Planning Applications As contained in the distributed planning log
- 11 Policies and Procedures It was resolved that we should investigate the engagement of an HR company to update our employment policies

- 12 Miscellaneous Items It was resolved to have the October meeting in person with the potential to look at a hybrid system if necessary
Cllr Tim Robson (Allotments Liaison) mentioned that the Association was seeking permission to reduce next years allotment fees. It was agreed that as the Association is self governing they are able to decide that themselves
- 13 Community Centre A draft license to occupy was discussed. It was resolved that a quotation should be sought for PL & EL insurance minimum £5million before the next meeting to enable the license to be signed

Clerk to clarify with DCC whether this would be acceptable
- 14 Items for discussion at next meeting Christmas Tree and Lights
- 15 Next Meeting Tuesday 6th October 2020

Signed _____ R Court, Chairman Date 6th October 2020