

GREAT LUMLEY PARISH COUNCIL

Minutes of the Council Meeting held remotely via the Zoom online platform
Tuesday 6th October 2020

- 1 Present
Cllr Richie Court (Chair)
Cllr Joan Robson
Cllr Phil Heaviside
Cllr Audrey Willis
Cllr Lian Court
Cllr Ray Pirrie
Cllr Jeremy Whiting
Cllr Carole Watkiss
Ian Heaviside (Clerk)
1 member of the public
- 2 Declaration of Interests
There were no declarations of interest
- 3 Public comments
There were no applications to speak from members of the public
- 4 Police Liaison Report
No police Report was submitted
- 5 Minutes
The minutes of the meetings held on 1st September 2020 were accepted as a true record with minor amendment

Venue to be changed to Zoom online platform
- 6 Matters Arising
Licensing of Football pitches: Discussions have taken place with Gt Lumley FC who will now play 5 junior league teams on our pitches at the DCC rate of £350 per annum per team. The remaining slot had been offered to Chesters FC from Chester le Street as they were the only team who had approached the Council. Following this Lumley Snooks FC indicated that they had been on a waiting list for several years with DCC however this hadnt been passed on to the Parish Council. It was resolved that Great Lumley Teams must be given priority. It was agreed that a new policy on pitch bookings should be drawn up to include clauses on litter and parking managements. To be discussed at next meeting.

Play Area – Despite making a great number of enquiries we have been unable to get a suitable contractor to carry out the remedial works to the play area. We will now go back to DCC an accept their quotation as the only available option

Cutting back PROW – No response to request for quotations for this work

Seating to Cambridge Drive and Opposite new Bellway Development – discussions have taken place with DCC regarding specification and permission to replace and install new seats. We await their further response

Newsletter – This has been delivered and distributed to the majority of homes with a small number to complete and posted on the larger Facebook sites running in the village

Defib Pads – on order

Weeds in car park passed to DCC for action
- 7 Environment and Community
Christmas Tree and Lights – It was resolved the Cllr Joan Robson would order the annual tree from Leamside Nursery and investigate and purchase new lights

8 Accounts

Expenditures	Virgin Media	Direct Debit	£38.40
	R Court – Expenses Gym	Transfer	£106.32
	DCC Bus Rates	Direct Debit (2 mths)	£2214.00
	Clerk Wages	Transfer	£857.35
	Clerk Expenses	Transfer	£56.14
	Quarterly Bank Charge	Direct Debit	£18.00
	Gazprom Electricity	Transfer	£21.16
	K&L Tiffin (Gym Refund)	Transfer	£35.00
	J Ivison (Gym Refund)	Transfer	£62.50
Income	DCC Discretionary COVID 19 Grant		£6200.00
	Gym Fees		£377.00
	Dog Poo Bags		£21.60

Outstanding invoices – Clerk sought advice on how to proceed with the outstanding / unpaid invoices for room hire etc. It was resolved to write to defaulters initially giving them a final deadline to pay and indicating that recovery action will be taken. Should the invoice remain unpaid the Council will consider whether to pursue through small claims court.

Additional signatories to the Councils bank account – it was resolved that Cllr Michael Adey and Cllr Tim Robson be added as signatories to the Councils Bank account.

The clerk explained the procedure for application for a PWLB Loan and it was subsequently proposed by Cllr Willis and seconded by Cllr J Robson that the Council seek the approval of the Secretary of State to take out a PWLB Loan of £700,000 over a 25 year period to fund the community centre project. This was unanimously agreed.

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| 9 | Correspondence | As contained in the distributed correspondence Log |
| 10 | Planning Applications | As contained in the distributed planning log |
| 11 | Policies and Procedures | No policies or procedures were submitted |
| 12 | Miscellaneous Items | Parish Council Logo – deferred to next meeting, clerk to remind Cllr Parkin to forward image |

Overhauling the council website – The site needs to be improved. Clerk to share wix.com login with Cllr Adey

The chair presented a fee quotation from Transitional HR to update the Councils policies and procedures and to give HR support where necessary. Quotation is £50 per calendar month. Proposed by Cllr Pirrie and seconded by Cllr Watkiss to engage them. This was unanimously accepted.

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| 13 | Community Centre | Cllr Heaviside brought a suggestion from a resident regarding the community centre car park. The wall was removed from the edge of the car park many years ago however this has led to cars driving from the car park over the path and onto Front Street. It was resolved to add an appropriate fence into the refurbishment project to rectify this issue |
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Cllr Pirrie requested assurance that the tender process for the community centre complied with appropriate public sector spending rules, RIBA work stages and to have access to the proposed tender list. Clerk to write to Architect and report back

One quotation was presented for pre and post contract Quantity Surveying services. It was unclear whether the Architect had procured the required number of quotations for this. Clerk to write to Architect and report back

Cllr J Robson invited all councillors to attend the community centre sub group meeting on 3rd Monday of each month

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| 14 | Items for discussion at next meeting | Football Pitch booking policy
Charging for storage
Restricting vehicle access to football field to rear of Community Centre |
| 15 | Next Meeting | Tuesday 3 rd November 2020 |

Signed _____ R Court, Chairman Date 3rd November 2020